



# MIDDLESEX TOWNSHIP

## APPLICATION FOR EMPLOYMENT

### POLICE OFFICER

Today's Date \_\_\_\_\_

An Equal Opportunity Employer

Full Legal Name: \_\_\_\_\_

Current Address: \_\_\_\_\_ Apt.# \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Home Phone #: \_\_\_\_\_ Cell Phone #: \_\_\_\_\_

Sex: \_\_\_M \_\_\_F SS#: \_\_\_\_\_ Email Address: \_\_\_\_\_

Driver's License # & State \_\_\_\_\_ Photo copy of driver's license required

Best time to contact you: \_\_\_\_\_ At: \_\_\_Home \_\_\_Cell

Are you a citizen of the United States, by either birth or naturalization? \_\_\_Yes \_\_\_No

Have you ever been employed by Middlesex Township? \_\_\_Yes \_\_\_No

If yes, give dates and reasons for leaving \_\_\_\_\_

Have you ever applied for a position with the Middlesex Township Police Department? \_\_\_Yes \_\_\_No If yes, when? \_\_\_\_\_

Do you know anyone who works here? \_\_\_\_\_ If yes, who? \_\_\_\_\_

### **LAW ENFORCEMENT EXPERIENCE:**

Are you currently a licensed police officer? \_\_\_Yes \_\_\_No If yes, what city/state/number? \_\_\_\_\_

Have you ever been employed as a police officer? \_\_\_Yes \_\_\_No If yes, what city/state/number? \_\_\_\_\_

Have you ever served as a military police officer? \_\_\_Yes \_\_\_No

## CRIMINAL ACTIVITY

Have you ever been questioned, detained, interrogated, indicted, arrested or charged with a crime by a law enforcement agency?

☐ Yes ☐ No

If yes, list the date(s), reason(s), agency and disposition of incident(s):

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Have you ever been convicted of a crime, placed on court ordered community supervision or probation? ☐ Yes ☐ No

If yes, list the county/state, date, reason, and disposition of each incident.

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Have you ever been issued a citation for a **non-traffic** violation? ☐ Yes ☐ No If yes, complete the following section

DATE	VIOLATION	CITY/STATE	DISPOSITION
<hr/>	<hr/>	<hr/>	<hr/>
<hr/>	<hr/>	<hr/>	<hr/>
<hr/>	<hr/>	<hr/>	<hr/>
<hr/>	<hr/>	<hr/>	<hr/>

## DRIVING HISTORY

List all states where you currently possess a driver's license or have possessed a driver's license. Include the state and license number. Begin with your current driver's license.

STATE	LICENSE NUMBER	EXPIRATION DATE
<hr/>	<hr/>	<hr/>
<hr/>	<hr/>	<hr/>
<hr/>	<hr/>	<hr/>

**CITATIONS:** list all traffic citations (speeding, stop sign, etc.) including red light camera violation which have been issued to you in the last seven (7) years. Include the disposition of each citation (deferred adjudication, defensive driving, found not guilty by the court, paid fine, pending, etc.). Use attachment sheet if necessary.

DATE	VIOLATION	CTY/STATE	DISPOSITION
<hr/>	<hr/>	<hr/>	<hr/>
<hr/>	<hr/>	<hr/>	<hr/>
<hr/>	<hr/>	<hr/>	<hr/>
<hr/>	<hr/>	<hr/>	<hr/>

**ACCIDENTS:** List all traffic accidents that you have been involved in as the driver in the last seven (7) years:

DATE	OFFICER(S) RESPONDED Yes/No	ACCIDENT REPORT FILED Yes/No	DESCRIBE WHAT HAPPENED
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

## MILITARY INFORMATION

Have you ever served in any branch of the Armed Forces? ☐ Yes ☐ No If yes, complete the following:

Branch: \_\_\_\_\_ Rank: \_\_\_\_\_ Date of Entry: \_\_\_\_\_  
Type of Discharge: \_\_\_\_\_ Date of Separation: \_\_\_\_\_

What is/was your primary assignment? \_\_\_\_\_

## EDUCATION RECORD

 List all diplomas, degrees and/or certifications and where obtained.

**High School Attended:** \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Dates Attended \_\_\_\_\_ From: \_\_\_\_\_ To: \_\_\_\_\_

Diploma Received: ☐ Yes ☐ No

**High School Attended:** \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Dates Attended \_\_\_\_\_ From: \_\_\_\_\_ To: \_\_\_\_\_

Diploma Received: ☐ Yes ☐ No

## Police Academy Education:

**School Attended:** \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Dates Attended \_\_\_\_\_ From: \_\_\_\_\_ To: \_\_\_\_\_

Degree/  
Certification Received: ☐ Yes ☐ No MPOETC#: \_\_\_\_\_ Test Date: \_\_\_\_\_

## Post High School Education:

**School Attended:** \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Dates Attended \_\_\_\_\_ From: \_\_\_\_\_ To: \_\_\_\_\_

Degree/  
Certification Received: ☐ Yes ☐ No Degree Received: \_\_\_\_\_ Degree Date: \_\_\_\_\_

Courses Studied/Major: \_\_\_\_\_ GPA \_\_\_\_\_

**School Attended:** \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Dates Attended \_\_\_\_\_ From: \_\_\_\_\_ To: \_\_\_\_\_

Degree/  
Certification Received: ☐ Yes ☐ No Degree Received: \_\_\_\_\_ Degree Date: \_\_\_\_\_

Courses Studied/Major: \_\_\_\_\_ GPA \_\_\_\_\_

**School Attended:** \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Dates Attended From: \_\_\_\_\_ To: \_\_\_\_\_

Degree/  
Certification Received: ☐ Yes ☐ No Degree Received: \_\_\_\_\_ Degree Date: \_\_\_\_\_

Courses Studied/Major: \_\_\_\_\_ GPA \_\_\_\_\_

**School Attended:** \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Dates Attended From: \_\_\_\_\_ To: \_\_\_\_\_

Degree/  
Certification Received: ☐ Yes ☐ No Degree Received: \_\_\_\_\_ Degree Date: \_\_\_\_\_

Courses Studied/Major: \_\_\_\_\_ GPA \_\_\_\_\_

Are you currently attending a school/college/university or taking any training or continuing education classes?: ☐ Yes ☐ No

If yes, which school/college/university are you presently attending? \_\_\_\_\_

What is the purpose of your current training or class? \_\_\_\_\_

## EMPLOYMENT HISTORY

Have you ever been discharged, fired, asked to resign, furloughed, put on inactive status or given unpaid leave because of disciplinary action? ☐ Yes ☐ No

If yes, list employer, date and explain:

\_\_\_\_\_  
\_\_\_\_\_

Have you ever resigned or quit to avoid being discharged, terminated or fired? ☐ Yes ☐ No

If yes, list employer, date and explain:

\_\_\_\_\_  
\_\_\_\_\_

**EMPLOYMENT:** Beginning with your **CURRENT** or most recent job, list all jobs you have held in the **past seven (7) years**, including military service, all part-time, temporary or seasonal employment, and periods of unemployment (including school). Use attachment sheet if necessary.

From  
(MM/YY): \_\_\_\_\_ to **PRESENT** Business: \_\_\_\_\_

Supervisor: \_\_\_\_\_ Phone#: \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Hourly Rate \_\_\_\_\_ Hrs/week \_\_\_\_\_ Shift \_\_\_\_\_

Why did/would you leave? \_\_\_\_\_

Description of duties: \_\_\_\_\_

Skills required in job: \_\_\_\_\_

From  
(MM/YY): \_\_\_\_\_ to \_\_\_\_\_ Business: \_\_\_\_\_  
Supervisor: \_\_\_\_\_ Phone#: \_\_\_\_\_  
Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
Hourly Rate \_\_\_\_\_ Hrs/week \_\_\_\_\_ Shift \_\_\_\_\_  
Why did/would you leave? \_\_\_\_\_  
Description of duties: \_\_\_\_\_  
Skills required in job: \_\_\_\_\_

From  
(MM/YY): \_\_\_\_\_ to \_\_\_\_\_ Business: \_\_\_\_\_  
Supervisor: \_\_\_\_\_ Phone#: \_\_\_\_\_  
Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
Hourly Rate \_\_\_\_\_ Hrs/week \_\_\_\_\_ Shift \_\_\_\_\_  
Why did/would you leave? \_\_\_\_\_  
Description of duties: \_\_\_\_\_  
Skills required in job: \_\_\_\_\_

From  
(MM/YY): \_\_\_\_\_ to \_\_\_\_\_ Business: \_\_\_\_\_  
Supervisor: \_\_\_\_\_ Phone#: \_\_\_\_\_  
Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
Hourly Rate \_\_\_\_\_ Hrs/week \_\_\_\_\_ Shift \_\_\_\_\_  
Why did/would you leave? \_\_\_\_\_  
Description of duties: \_\_\_\_\_  
Skills required in job: \_\_\_\_\_

From  
(MM/YY): \_\_\_\_\_ to \_\_\_\_\_ Business: \_\_\_\_\_  
Supervisor: \_\_\_\_\_ Phone#: \_\_\_\_\_  
Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
Hourly Rate \_\_\_\_\_ Hrs/week \_\_\_\_\_ Shift \_\_\_\_\_  
Why did/would you leave? \_\_\_\_\_  
Description of duties: \_\_\_\_\_  
Skills required in job: \_\_\_\_\_

## REFERENCES

List a minimum of **four (4)** persons who know you well enough to provide current information about you. **DO NOT LIST RELATIVES, FORMER OR PRESENT EMPLOYERS/SUPERVISORS.** Include complete mailing addresses and phone numbers.

All information in the section below is required, not optional

Name: \_\_\_\_\_  
Address \_\_\_\_\_  
City: \_\_\_\_\_ State \_\_\_\_\_ ZIP: \_\_\_\_\_  
Home #: \_\_\_\_\_ Work #: \_\_\_\_\_ Cell #: \_\_\_\_\_  
Relationship (friend, co-worker, etc.): \_\_\_\_\_ Years Known: \_\_\_\_\_

Name: \_\_\_\_\_  
Address \_\_\_\_\_  
City: \_\_\_\_\_ State \_\_\_\_\_ ZIP: \_\_\_\_\_  
Home #: \_\_\_\_\_ Work #: \_\_\_\_\_ Cell #: \_\_\_\_\_  
Relationship (friend, co-worker, etc.): \_\_\_\_\_ Years Known: \_\_\_\_\_

Name: \_\_\_\_\_  
Address \_\_\_\_\_  
City: \_\_\_\_\_ State \_\_\_\_\_ ZIP: \_\_\_\_\_  
Home #: \_\_\_\_\_ Work #: \_\_\_\_\_ Cell #: \_\_\_\_\_  
Relationship (friend, co-worker, etc.): \_\_\_\_\_ Years Known: \_\_\_\_\_

Name: \_\_\_\_\_  
Address \_\_\_\_\_  
City: \_\_\_\_\_ State \_\_\_\_\_ ZIP: \_\_\_\_\_  
Home #: \_\_\_\_\_ Work #: \_\_\_\_\_ Cell #: \_\_\_\_\_  
Relationship (friend, co-worker, etc.): \_\_\_\_\_ Years Known: \_\_\_\_\_

**SPECIAL SKILLS / TALENTS / QUALIFICATIONS:** list all special skills, unique licenses, aptitudes, qualifications or foreign languages you speak, read or write. Include office skills, computer skills or other skills that you believe would be beneficial to this department.

**AWARDS / SCHOLARSHIPS / RECOGNITIONS:** List all awards, scholarships or recognitions you received at school, work or for public service:

I certify that there are no misrepresentations, falsifications, or omissions in the foregoing statements and answers. ALL entries in this application are true, complete and correct. I agree and consent in advance to being rejected for employment and understand that if hired, I may be discharged if any of the information provided contains any misrepresentations, falsifications, or if any material information has been omitted in my application process. I further state that I have personally written/typed this application and that I have solely filled out this application without aid or assistance from any person or persons.

\_\_\_\_\_  
Printed or Typed Name of Applicant

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date Application Completed



## MIDDLESEX TOWNSHIP POLICE DEPARTMENT

### AUTHORIZATION FOR RELEASE OF PERSONAL INFORMATION

I, \_\_\_\_\_, do hereby authorize a review of and full disclosure of all records concerning myself to any duly authorized agent of **THE MIDDLESEX TOWNSHIP POLICE DEPARTMENT** whether the said records are of a public, private, or confidential nature.

The intent of this authorization is to give my consent for full and complete disclosure of the records of: educational institutions; financial or credit institutions, including records of loans, the records of commercial or retail credit agencies (including credit reports and/or ratings), and other financial statements and records wherever filed; medical and psychiatric treatment and/or consultation including hospitals, clinics, private practitioners, and the U.S. Veterans Administrations; employment and pre-employment records, including background reports, polygraph reports, efficiency ratings, complaints, grievances, and disciplinary actions filed by or against me and the records and recollections of attorneys at law or of other counsel, whether representing me or another person in any case, either criminal or civil, in which I presently have, or have had, an interest.

I understand that any information obtained by a personal history background investigation which is developed directly or indirectly, in whole or in part, upon this release authorization will be considered in determining my suitability for employment by **THE MIDDLESEX TOWNSHIP POLICE DEPARTMENT**.

I also certify that any person(s) and governmental entit(y)(ies) who furnish such information concerning me shall not be held accountable for giving this information; and I hereby release, indemnify, and hold harmless said person(s) and governmental entit(y)(ies) from any and all liability which may be incurred as a result of furnishing such information. I also release and hold harmless the Township of Middlesex from any claim or demand related to the Township of Middlesex and/or considering any such information.

I also authorize the release of my name and full disclosure of all records concerning myself to verify past and future applications with other law enforcement agencies.

A photocopy or facsimile copy of this release form will be valid as an original thereof, even though said photocopy does not contain an original writing of my signature.

\_\_\_\_\_  
Witness

\_\_\_\_\_  
Applicant's Printed Name (include maiden name)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
Applicant's Social Security #

\_\_\_\_\_  
Applicant's Phone Number

\_\_\_\_\_  
Applicant's Address

\_\_\_\_\_  
Applicant's City, State, and ZIP Code



## MIDDLESEX TOWNSHIP POLICE DEPARTMENT WAIVER AND RELEASE FOR BACKGROUND INVESTIGATION

I am presently applying for employment as a police officer with Middlesex Township which I acknowledge and understand, must thoroughly investigate my employment background, criminal history, personal background, education and references in order to evaluate my qualifications for a position as a police officer. I understand that it is in the public's interest that all relevant information in this regard, including my personal and employment history with my current and former employers, be disclosed to Middlesex Township.

This release, when presented by a duly authorized representative of the Middlesex Township Police Department, constitutes my consent and authority to examine and obtain copies and abstracts of records and to receive statements and information regarding my background.

Specifically, I authorized the release of the following data or records to the Middlesex Township Police Department: Employment, Reference, Residence, Personal History, Educational, Medical, Psychological, Selective Service, Civil Actions, Police and Criminal, Motor Vehicle and Driving, Financial and Credit, and the UNDELETED copy of my military separation document and medical records from the appropriate Military Records Center and Department of Veteran Affairs.

This authorization is given in connection with the background investigation being conducted relative to my application for, or continued employment with Middlesex Township Police Department. The intent of this authorization is to provide full and free access to the background and history of my personal life, for the specific purpose of pursuing an investigation which may provide pertinent data for the Middlesex Township Police Department to consider my suitability for employment.

I understand that any information obtained by a personal history background investigation, which is developed directly or indirectly in whole or in part upon this release authorization will be considered in determining my suitability for employment by the Middlesex Township Police Department. I understand that all materials pertaining to this background investigation become the property of the Middlesex Township Police Department and will not be returned to me.

I understand that in the event the investigating agency finds conduct that is illegal, or unbecoming of a Law Enforcement Officer and I am currently serving in the capacity of a Law Enforcement Officer, the Middlesex Township Police Department has my permission to disclose the information to my current employer. Further I understand that other law enforcement agencies to which I've applied my request information uncovered during this background investigation and that information will be furnished to those agencies upon receipt of a waiver from the agencies to which I have applied.

I agree to indemnify and hold harmless the person to whom this request is presented and his/her agents and employees, from and against all claims, damages, losses and expenses, including reasonable attorney fees, arising out of or by reason of complying with this request. I further understand that in the event my application is disapproved, the confidential information or source of information will not be revealed to me.

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Signature of Applicant

Date Application Completed