

**Middlesex Township Board of Supervisors
Minutes of Regular Meeting
March 15, 2017**

Board of Supervisors:

**Mike Spreng
Don Marshall
Robert Brash**

Staff Present:

**Travis Cavanaugh, Township Manager
Bonnie R. Chappel, Assistant to the Manager
Jeff Mikesic, Township Engineer
Michael Hnath, Township Solicitor**

Call to Order

The Regular Meeting of the Middlesex Township Board of Supervisors was called to order at 6:43 p.m. by Chairman Mike Spreng.

Pledge of Allegiance / Moment of Silence

Chairman Mike Spreng led the Pledge of Allegiance, followed by a Moment of Silence.

Roll Call showed that all were present.

Announcements of Executive Sessions

Executive session was held prior to the public meeting from 6:25 to 6:40 pm to discuss personnel and legal matters.

Public Hearings

No agenda item at this time.

Public Comment – Items on the Agenda

None.

Reports

The following reports are submitted for the Board's review:

- a. Treasurer's Report for February, 2017.
- b. Real Estate Tax Collector's Report February, 2017.
- c. Earned Income Tax Collector's Report February, 2017.
- d. Community Development Construction Permit Report for February, 2017.

**Middlesex Township Board of Supervisors
Regular Meeting – March 15, 2017**

- e. Non-Uniform and Uniform Pension Plan Monthly Reports for February, 2017.
- f. Middlesex Police Department Activity Report for February, 2017.

Motion by Marshall; seconded by Brash to accept the Reports as submitted. Motion was unanimously approved.

Minutes

The minutes of the **March 1, 2017 Work Session** are submitted for your review and approval.

Motion by Marshall; seconded by Brash to approve the minutes of the **March 1, 2017 Work Session**. Motion was unanimously approved.

Warrant List

Warrant List #03-15-2017 is submitted for the Board's review and approval.

Motion by Marshall; seconded by Brash to approve **Warrant List #03-15-2017** as submitted. There were no questions regarding **Warrant List #03-15-2017**. The Board did request that the reports be presented using a larger type font. Roll Call: Brash – yes, Marshall – yes, and Spreng – yes. Motion approved.

Correspondence

No agenda item at this time.

Administration

Resignation letter.

Motion by Marshall; seconded by Brash to accept the resignation letter. Motion was unanimously approved.

Community Development

- a. **Final LD Middlesex Crossing, Phase 1 (TLD 5-11-2017 to render Board of Supervisors Decision)**

Final Land Development Plan Approval for the Middlesex Crossing Land Development Plan approving the construction of single-family homes on thirty-two (32) lots on property currently identified as Tax Parcel ID # 230-2F90-21.

Motion to approve *Resolution #8 of 2017* granting Final Land Development Plan Approval to the Middlesex Crossing Land Development Plan, Phase 1.

**Middlesex Township Board of Supervisors
Regular Meeting – March 15, 2017**

Motion by Marshall; seconded by Brash to approve *Resolution #8 of 2017* granting Final Land Development Plan Approval to the Middlesex Crossing Land Development Plan, Phase 1. Subdivision Plan No. 1. Motion was unanimously approved.

b. **Final LD Middlesex Crossing, Phase 2 (TLD 5-11-2017 to render Board of Supervisors Decision)**

Final Land Development Plan Approval for the Middlesex Crossing Land Development Plan approving the construction of single-family homes on twenty-two (22) lots and townhouse on sixteen (16) lots on property currently identified as Tax Parcel ID # 230-2F90-21.

Motion to approve *Resolution #9 of 2017* granting Final Land Development Plan Approval to the Middlesex Crossing Land Development Plan, Phase 2.

Motion by Marshall; seconded by Brash to approve *Resolution #9 of 2017* granting Final Land Development Plan Approval to the Middlesex Crossing Land Development Plan, Phase 2. Motion was unanimously approved.

Zoning Hearing Board

No agenda item at this time.

Public Works

Public Sewage Update – Nothing to report.

Road Department Update - Ongoing discussion regarding the 2017 paving program.

Public Safety

a. **Police Department**

Officer Conrad Pfeifer reported on the training session attended; active shooter training. He thanked the Board for the opportunity to attend.

b. **Dog Officer Report (Sybert)**

No agenda item at this time.

c. **K-9 Officer Report (Heider)**

Officer Mark Heider is preparing a letter requesting donations to be mailed to businesses in the Township.

d. **Fire Department**

Mike Huber reported twelve calls last month.

**Middlesex Township Board of Supervisors
Regular Meeting – March 15, 2017**

Culture, Parks & Recreation

The water topped the spillway on March 8, 2017 at 9:04pm. Refill of the lake is complete. Stocking will occur the first week in April and the lake will be open for the first day of trout season on April 15th.

Township Solicitor

Monthly Report enclosed for your review. Zoning Hearing will be continued March 29, 2017 regarding billboards.

Township Engineer

Monthly Report enclosed for your review. Construction continuing at Weatherburn and Blackhawk.


Public Comments – Non Agenda Items (General Comments)

April Riebe of 168 Truver Road. Requested that a deep drop-off at the intersection of Leslie and Truver Roads be addressed.

Motion to Adjourn

Motion by Marshall, seconded by Brash to adjourn the Regular Meeting. Motion was unanimously approved.

The Regular Meeting adjourned at 7:14 p.m.


Travis Cavanaugh
Township Manager

