

**Middlesex Township Board of Supervisors
Minutes of Regular Meeting
January 18, 2017**

Board of Supervisors:

**Mike Spreng
Don Marshall
Robert Brash**

Staff Present:

**Travis Cavanaugh, Township Manager
Bonnie R. Chappel, Assistant to the Manager
Jeff Mikesic, Township Engineer
Michael Hnath, Township Solicitor**

Call to Order

The Regular Meeting of the Middlesex Township Board of Supervisors was called to order at 6:31 p.m. by Chairman Mike Spreng.

Pledge of Allegiance / Moment of Silence

Chairman Mike Spreng led the Pledge of Allegiance, followed by a Moment of Silence.

Roll Call showed that all were present.

Announcements of Executive Sessions

None.

Public Hearings

No agenda item at this time.

Public Comment – Items on the Agenda

None.

Reports

The following reports are submitted for the Board's review:

- a. Treasurer's Report for December 2016.
- b. Real Estate Tax Collector's Report November/December 2016.
- c. Earned Income Tax Collector's Report December 2016.
- d. Community Development Construction Permit Report for December 2016.
- e. Non-Uniform and Uniform Pension Plan Monthly Reports for November/December 2016.
- f. Middlesex Police Department Activity Report for December 2016.

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Motion by Marshall; seconded by Brash to accept the Reports as submitted. Motion was unanimously approved.

Minutes

The minutes of the **December 14, 2016 Regular Meeting** and **January 3, 2017 Re-organization Meeting** are submitted for your review and approval.

Motion by Marshall; seconded by Brash to approve the minutes of the **December 14, 2016 Regular Meeting**. Motion was unanimously approved.

Motion by Marshall; seconded by Brash to approve the minutes of the **January 3, 2017 Re-organization Meeting**. Motion was unanimously approved.

Warrant List

Warrant List #1-18-2017 is submitted for the Board's review and approval.

Motion by Marshall; seconded by Brash to approve **Warrant List #1-18-2017** as submitted. There were no questions regarding **Warrant List #1-18-2017**. Roll Call: Brash – yes, Marshall – yes, and Spreng – yes. Motion approved.

Correspondence

No agenda item at this time.

Administration

a. **Resolution #6 of 2017 - Disposition of Records**

Motion to approve *Resolution #6 of 2017* for the purpose of disposing of certain records following the schedule and procedures set forth in the PA Municipal Records Manual and PA Act 428 of 1968.

Motion by Marshall; seconded by Brash to approve **Resolution #6 of 2017 - Disposition of Records**. Motion was unanimously approved.

b. **Roadmaster**

Motion to confirm the appointment of Supervisor Spreng to the position of Roadmaster for the 2017 calendar year; and to be at a rate not to exceed \$12.00 per hour a rate which is subject to review and approval by the Elected Township Auditors.

Motion by Marshall; seconded by Brash to confirm the appointment of Supervisor Spreng to the position of Roadmaster for the 2017 calendar year; and to be at a rate not to exceed \$12.00 per hour a rate which is subject to review and approval by the Elected Township Auditors. Motion approved.

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Community Development

a. **Weatherburn Phase 2 Bond Release #3.**

Motion to reduce the **Weatherburn Phase 2 Bond Release #3** by \$479,594.46 on a recommendation of HRG.

Motion by Marshall; seconded by Brash to reduce the **Weatherburn Phase 2 Bond Release #3** by \$479,594.46 on a recommendation of HRG. Motion was unanimously approved

Zoning Hearing Board

No agenda item at this time.

Public Works

Public Sewage Update – Manhole covers have all been adjusted with the exception of Overbrook which will be completed by Friday.

Road Department Update - Nothing to report.

Public Safety

a. **Police Department**

No agenda item at this time.

b. **Dog Officer Report (Sybert)**

No agenda item at this time.

c. **K-9 Officer Report (Heider)**

No agenda item at this time.

d. **Fire Department**

No agenda item at this time.

Culture, Parks & Recreation

Refill of the Lake is on hold until mid-February.

Township Solicitor

No agenda item at this time.

Township Engineer

Monthly Report enclosed for your review. Weatherburn and Blackhawk are scheduled to ramp up construction after the holidays.

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Public Comments – Non Agenda Items (General Comments)

Joe Marshall of 299 Ridge Road. Asked for consideration of the Township towing to be on a month to month rotation.

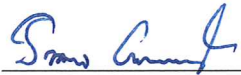
Denise Smith of 108 Park Drive. Asked for repairs to be done to the storm sewers in front of her home.

Donna Stockard of 104 Park Drive. Spoke in support of Denise Smith regarding the storm sewer and runoff issues on Park Drive

Motion to Adjourn

Motion by Marshall, seconded by Brash to adjourn the Regular Meeting. Motion was unanimously approved.

The Regular Meeting adjourned at 6:51 p.m.



Travis Cavanaugh
Township Manager

